

2024 Dodge County Fair

How to Submit Online Entries with FairEntry

Creating and Log-in and Creating an Exhibitor

1. Go to <http://dodgecountyfair.fairentry.com>
2. Click on Create a FairEntry Account

dodgecountyfair.fairentry.com/Fair/SignIn/19582

2024 Dodge County Fair

Registration is currently **Open**
Registration dates: 5/16/2024 - 6/15/2024
Exceptions may apply [View Details](#)

Thank you for exhibiting in the 2024 Dodge County Fair. Please refer to the Premium Book for specific entry requirements.
For Junior Fair Questions, contact dodgecountyjrfair@gmail.com.
For Open Class Questions, contact dodgecountyfair.wl@gmail.com.

FairEntry Exhibitor, Staff Sign-In

FairEntry

Email

Password

Sign In with FairEntry

[Forgot your password?](#)

[Create a FairEntry account](#)

3. Enter your email address and other required information to create your account.
4. You will be greeted with this screen. Click Begin Registration.

2024 Dodge County Fair

DCF TEST

Welcome!

We noticed you haven't yet registered for the fair.

[Go To Dashboard](#) [Begin Registration](#)

FairEntry

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5. Click Individual.

2024 Dodge County Fair DCF TEST

Exhibitors Entries Payment \$0.00

Do you want to register an **Individual**?

Individual ←

FairEntry © 2024 RegistrationMax LLC

6. Enter required fields. (Note: Only create Junior Exhibitors at this time. DO NOT create open exhibitors until Open Class entries are being accepted. Grade is of January 1 of current year. For Grade 13, select Post High School Education.)

dodgecountyfair.fairentry.com/Registration#/invoice/exhibitors/new-exhibitor

2024 Dodge County Fair DCF TEST

Exhibitors \$0.00

New Individual Exhibitor

First Name (Required)

Last Name (Required)

Birthdate (Required)

Grade (Required)

[Cancel](#)

FairEntry © 2024 RegistrationMax LLC

7. Complete required fields in the Contact Info and Address Screens

2024 Dodge County Fair DCF TEST ▾

Exhibitors Entries Payment \$0.00

Day, Jess
9/01/2013 • Grade: 5
#2 Delete this Exhibitor

Personal Details **Contact Info** Address Questions Review

Contact Info

Home Phone Number
(Required)

⚠ This field is required

Format: ###-###-#### or #####

Email Address
(Optional)

Format: name@website.com

Cell Phone Number
(Optional)

Format: ###-###-#### or #####

Specify your cell phone number (and cell phone provider) if you want to receive SMS Text messages about your FairEntry records.

Cell Phone Carrier
(Optional)

⚠ The form is incomplete. Please complete the form.

Continue →

2024 Dodge County Fair DCF TEST ▾

Exhibitors Entries Payment \$0.00

Day, Jess
9/01/2013 • Grade: 5
#2 Delete this Exhibitor

Personal Details Contact Info **Address** Questions Review

Address

📌 The exhibitor's address is very important!
If this exhibitor will be receiving checks from the fair, those checks will be mailed to the address entered here.

Address
(Required)

Address continued
(Optional)

City
(Required)

State
(Required)

Postal Code
(Required)

Continue →

8. Review Exhibitor Registration and click Continue to Entries

2024 Dodge County Fair DCF TEST -

Exhibitors **Entries** Payment \$3.00

Day, Jess
9/01/2013 - Grade: 5
#2
[Delete this Exhibitor](#)

Personal Details Contact Info Address Questions **Review**

Please review the exhibitor registration. [Continue to Entries](#)

Personal Details		Contact Info	
First Name	Jess	Email	
Last Name	Day	Home Phone	888-888-8888
Birthdate	9/01/2013	Cell Phone	
Gender		Cell Phone Carrier	

Address

123 Fair Way
Beaver Dam, WI
53916

Additional Questions

There are no questions or answers.

*****COMPLETE PROCESS AS NEEDED FOR ADDITIONAL JUNIOR EXHIBITORS IN YOUR HOUSEHOLD**

Adding and Submitting Entries – Animal Entries

1. Click Add an Entry. *****DO NOT CLICK CONTINUE TO PAYMENT AT THIS TIME.*****


2024 Dodge County Fair DCF TEST -


Exhibitors **Entries** Payment \$3.00

There are 0 entries belonging to 1 exhibitor in this invoice. Everything looks good!

[Register another Exhibitor](#) [Continue to Payment](#)

Day, Jess
0 Entries [Add an Entry](#)



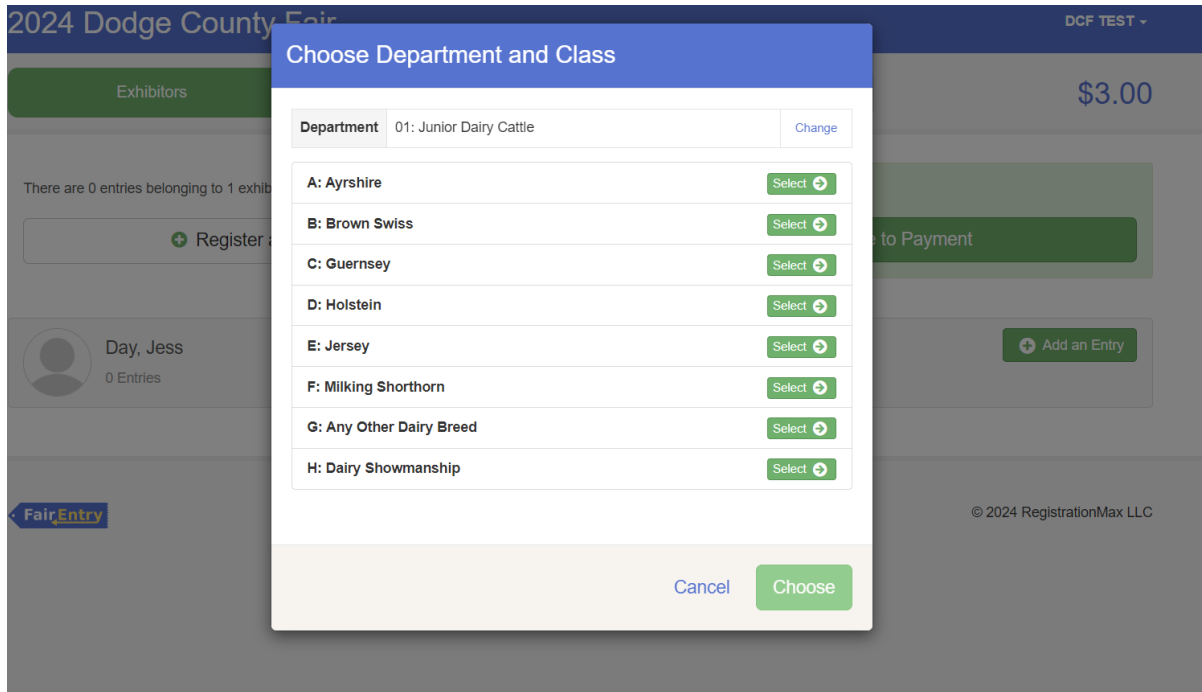
 © 2024 RegistrationMax LLC

- The department list will display in number order. Select the Department that exhibitor wishes to enter.

Choose Department and Class

01: Junior Dairy Cattle	Select
02: Junior Beef Cattle	Select
03: Junior Swine	Select
04: Junior Sheep	Select
05: Junior Goats	Select
06: Junior Horse and Pony	Select
07: Junior Poultry	Select
08: Junior Rabbits	Select
09: Junior Dogs	Select
10: Junior Animal & Veterinary Science	Select
13: Junior Cats	Select
14: Junior Plant and Soil Science	Select
15: Junior Flowers and Houseplants	Select
16: Junior Natural Sciences	Select
17: Exploring and Cloverbuds	Select
18: Junior Cultural Arts	Select
20: Junior Photography	Select
21: Junior Computers	Select
22: Junior Woodworking	Select
23: Junior Electricity	Select
24: Junior Mechanical Science	Select
25: Junior Foods & Nutrition and Food Preservation	Select
26: Junior Clothing	Select
27: Junior Knitting & Crocheting	Select
28: Junior Home Environment	Select
29: Junior Family & Child Development	Select
31: Junior Communications	Select
32: Club & Chapter Booths and Planters	Select
33: Junior Youth Leadership and Self-Determined	Select
34: Junior Health & Citizenship	Select

3. Click Select on the selected Class



4. Select the correct Lot number

Starting an Entry	
Department	01: Junior Dairy Cattle Change
Class	A: Ayrshire Change
Select a Lot to continue	
01: Spring Heifer Calf	Select
02: Winter Heifer Calf	Select
03: Fall Heifer Calf	Select
04: Summer yearling Heifer	Select
05: Spring yearling Heifer	Select
06: Winter Yearling Heifer	Select
07: Fall Yearling Heifer	Select
08: Yearling in Milk	Select
09: 2 year old in milk	Select
10: 3 year old in milk	Select
11: 4 year old in milk	Select
12: 5 year old in milk	Select
13: Dry Cow (Must have completed 1 lactation)	Select

Day, Je
9/01/2013
#2

Existing entries (0)

5. If entry is correct, click Continue.

2024 Dodge County Fair

Exhibitors > Entries > Payment

Starting an Entry		
Department	01: Junior Dairy Cattle	Change
Class	A: Ayrshire	Change
Lot	01: Spring Heifer Calf	Change

Continue →

Day, Je
9/01/201
#2

Existing entries (0)

FairEntry

6. Click Add an Animal

2024 Dodge County Fair DCF TEST

Exhibitors > Entries > Payment \$3.00

Entry #1	
	Day, Jess 9/01/2013 • Grade: 5 #2
Department	01: Junior Dairy Cattle
Class	A: Ayrshire
Lot	01: Spring Heifer Calf

[Delete this Entry](#)

Entry Animals

There is no animal in this slot

[Add an animal](#)

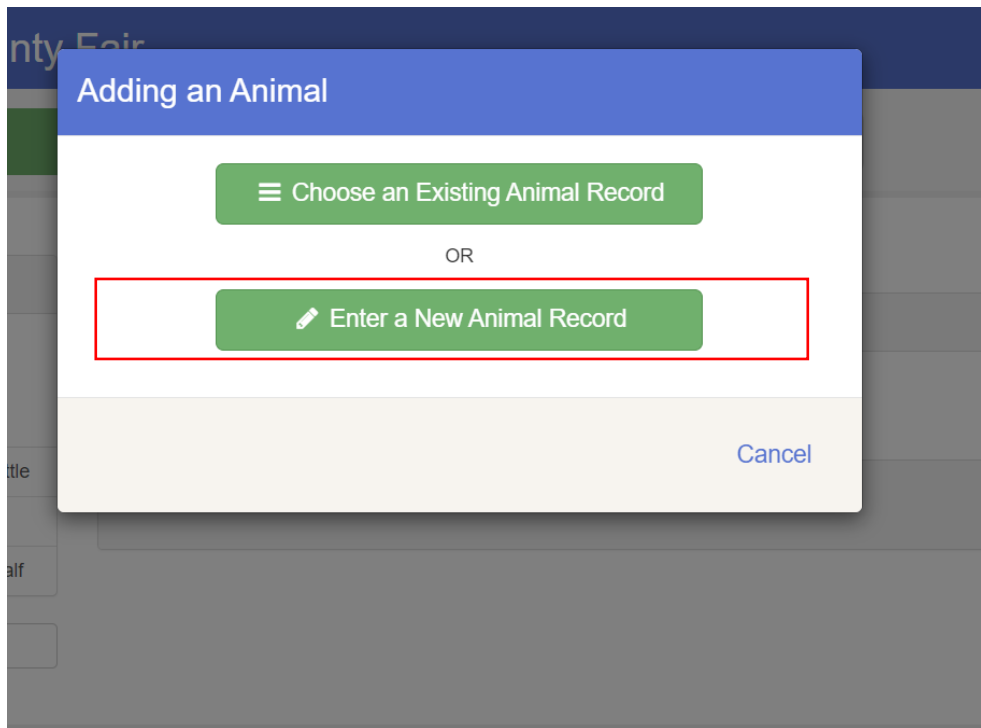
Continue →

FairEntry

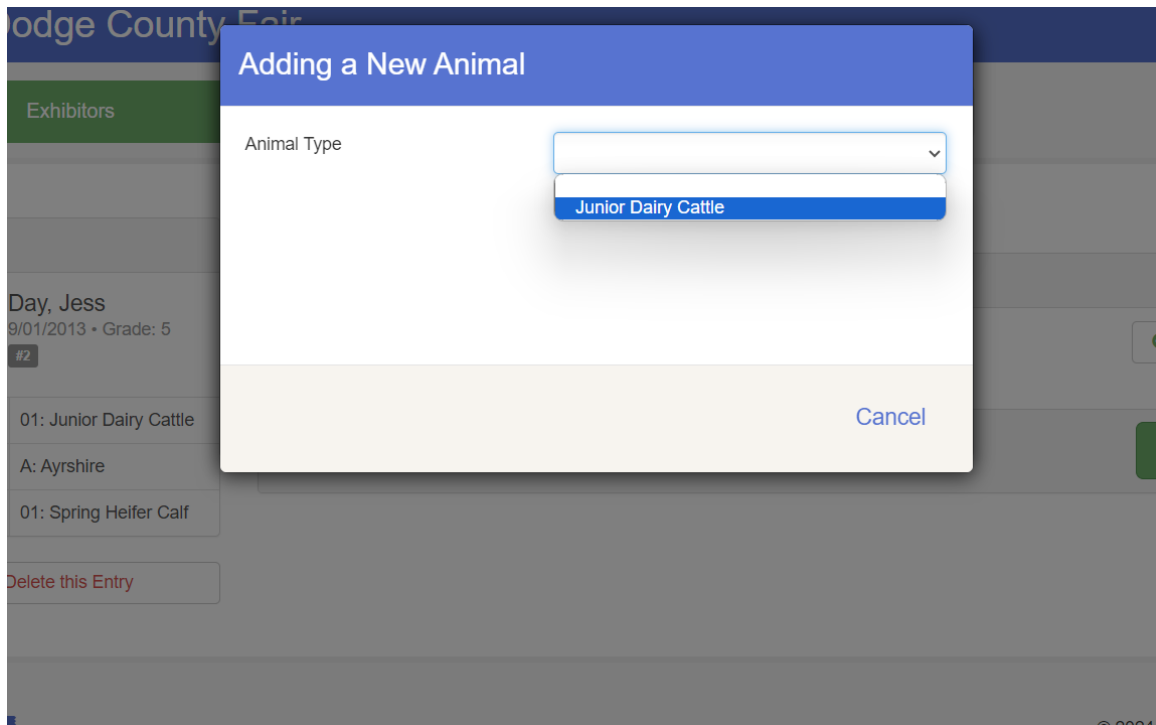
© 2024 RegistrationMax LLC

✓ Entry started

7. Click Enter a New Animal.



8. Select the Animal Type



9. Complete all required fields and click Create and Add Animal.

Adding a New Animal

Animal Type: Junior Dairy Cattle

Animal Name *: Bleu Beauty Butterfly

Tag *: ANIMAL ID
Please include Animal ID in this field

Birthdate *: 03/30/2024

Premises ID *: A1PEW

[Cancel](#)
Create and Add Animal

10. Click Continue

2024 Dodge County Fair
DCF TEST ▾

Exhibitors

Entries

Payment

\$6.00

Entry #1

Day, Jess
9/01/2013 • Grade: 5
#2

Department	01: Junior Dairy Cattle
Class	A: Ayrshire
Lot	01: Spring Heifer Calf

✖ Delete this Entry

Entry Animals

✖ Remove From Entry
✎ Edit Animal Details


Identifier (Tag)	ANIMAL ID
Animal Type	Junior Dairy Cattle
Animal Name	Bleu Beauty Butterfly
Tag	ANIMAL ID
<small>Please include Animal ID in this field</small>	
Birthdate	3/30/2024
Premises ID	A1PEW

Continue ➔

11. Click correct button based on your needs. (Add Another Entry will allow you to add more entries to this exhibitor. Register Another Exhibitor will allow you to create another exhibitor in your account. REMINDER: Only create Junior Exhibitors at this time. Continue to Payment will allow you to check out.)

2024 Dodge County Fair DCF TEST ▾

Exhibitors **Entries** Payment \$6.00

Entry #1	
	Day, Jess 9/01/2013 • Grade: 5 #2
Department	01: Junior Dairy Cattle
Class	A: Ayrshire
Lot	01: Spring Heifer Calf

What do you want to do next?

For Jess Day:

Everything looks good!

Adding and Submitting Entries – Non-Animal Entries

1. Select the Department that exhibitor wishes to enter.

The image shows a screenshot of a web application interface for selecting a department and class. The title of the form is "Choose Department and Class". It contains a list of 34 categories, each with a corresponding "Select" button. The category "14: Junior Plant and Soil Science" is highlighted with a red rectangular box.

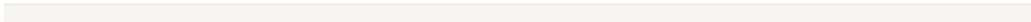
Category ID	Category Name	Action
01:	Junior Dairy Cattle	Select
02:	Junior Beef Cattle	Select
03:	Junior Swine	Select
04:	Junior Sheep	Select
05:	Junior Goats	Select
06:	Junior Horse and Pony	Select
07:	Junior Poultry	Select
08:	Junior Rabbits	Select
09:	Junior Dogs	Select
10:	Junior Animal & Veterinary Science	Select
13:	Junior Cats	Select
14:	Junior Plant and Soil Science	Select
15:	Junior Flowers and Houseplants	Select
16:	Junior Natural Sciences	Select
17:	Exploring and Cloverbuds	Select
18:	Junior Cultural Arts	Select
20:	Junior Photography	Select
21:	Junior Computers	Select
22:	Junior Woodworking	Select
23:	Junior Electricity	Select
24:	Junior Mechanical Science	Select
25:	Junior Foods & Nutrition and Food Preservation	Select
26:	Junior Clothing	Select
27:	Junior Knitting & Crocheting	Select
28:	Junior Home Environment	Select
29:	Junior Family & Child Development	Select
31:	Junior Communications	Select
32:	Club & Chapter Booths and Planters	Select
33:	Junior Youth Leadership and Self-Determined	Select
34:	Junior Health & Citizenship	Select

2. Select Class

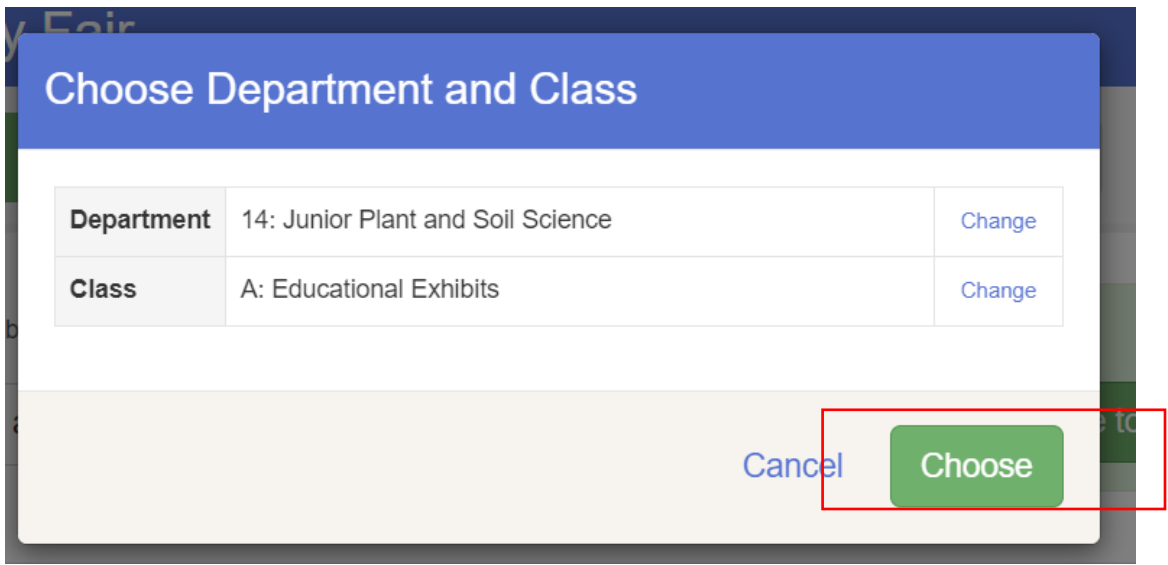
Choose Department and Class

Department	14: Junior Plant and Soil Science	Change
-------------------	-----------------------------------	------------------------

A: Educational Exhibits	Select →
B: Grain	Select →
C: Sheaf Grains	Select →
D: Corn	Select →
E: Corn Stalks	Select →
F: Sheaf Forages	Select →
G: Forages	Select →
H: Straw	Select →
I: Any Other Cultivated Crop	Select →
J: Potatoes	Select →
K: Vegetable Garden	Select →
L: Fruit	Select →



3. Click Choose

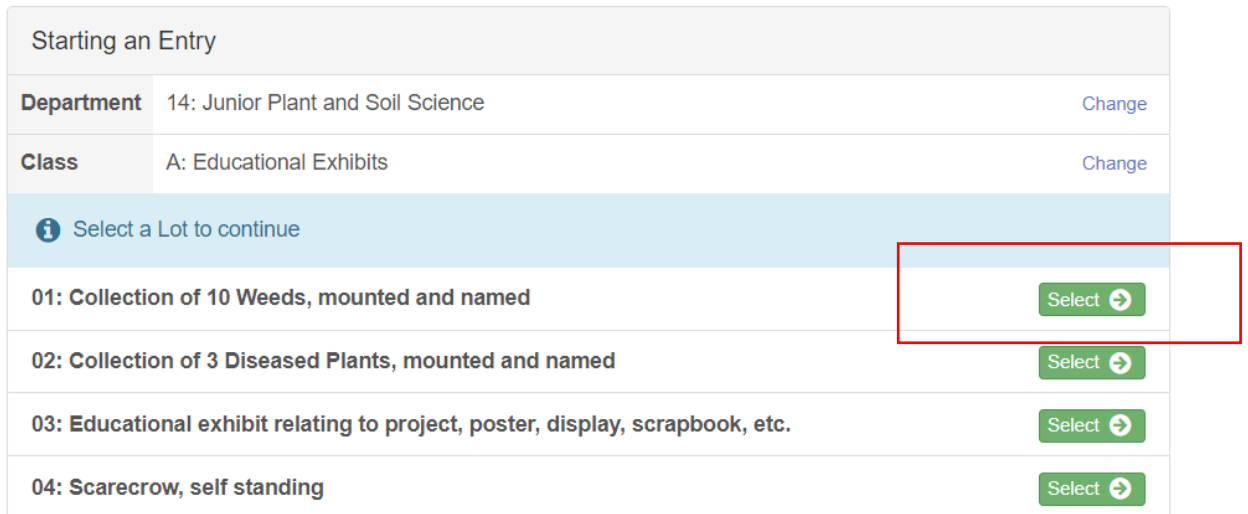


The screenshot shows a dialog box titled "Choose Department and Class". It contains two rows of information:

Department	14: Junior Plant and Soil Science	Change
Class	A: Educational Exhibits	Change

At the bottom right, there are two buttons: "Cancel" and "Choose". The "Choose" button is highlighted with a red rectangular box.

4. Select Lot



The screenshot shows a form titled "Starting an Entry". It contains the same department and class information as the previous screenshot:

Department	14: Junior Plant and Soil Science	Change
Class	A: Educational Exhibits	Change

Below this is a light blue banner with an information icon and the text "Select a Lot to continue". Underneath, there is a list of four lot options, each with a "Select" button and a right-pointing arrow:

- 01: Collection of 10 Weeds, mounted and named
- 02: Collection of 3 Diseased Plants, mounted and named
- 03: Educational exhibit relating to project, poster, display, scrapbook, etc.
- 04: Scarecrow, self standing

The "Select" button for the first lot (01) is highlighted with a red rectangular box.


5. Click Continue

Exhibitors > Entries > Payment

Starting an Entry		
Department	14: Junior Plant and Soil Science	Change
Class	A: Educational Exhibits	Change
Lot	01: Collection of 10 Weeds, mounted and named	Change

[Continue](#) ➔

6. To continue adding, click Back to Entries.

<p>Entry #15</p> <p> Day, Jess 9/01/2013 • Grade: 5 #2</p> <p>Department 14: Junior Plant and Soil Science</p> <p>Class A: Educational Exhibits</p> <p>Lot 01: Collection of 10 Weeds, mounted and named</p> <p>Delete this Entry</p>	<p>✔ Entry #15 is good to go.</p> <p>Additional Questions</p> <p>There are no questions or answers.</p> <p>Back to Entries</p>
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Things to note:

- For adding subsequent entries, it will default to Department and Class you last entered. Streamline your entry process by having all items in the same Department and Class ready to enter at the same time.
- When entering dates you MUST use MM/DD/YYYY format WITH backslashes.
- After you submit entries, you CANNOT go back and edit them on your own. PLEASE make sure you review your entries THOROUGHLY before you submit them.

2024 Dodge County Fair DCF TEST ▾

Registration is currently **Open**

5/16/2024 - 6/15/2024 [details](#)

Your Completed Invoices

These invoices are no longer editable by you.

Your Approved Records

These are all the records that have been approved by fair management (across all your invoices):

0	Exhibitors
0	Entries

Your Current Invoice

Status: **Submitted**

This is your most recently submitted invoice. It has not yet been reviewed by a manager. You will only be able to edit these records if a manager sends the invoice back to you.

[Summary](#) [Detail](#)

Individual Exhibitor: Jess Day	\$9.00
Total: \$9.00	

If you have additional exhibitors or entries to register, you must wait until the current invoice is approved and paid for.

Questions:

Will I need to create a new login every year?

No. You can login using the same email and password year after year.

Do I need to create a separate login for exhibitor?

No. One exhibitor account per household is ideal. You will be able to enter both Junior and Open Class entries from the same account (during their respective open entry times).